

Government of Uttarakhand
State Project Management Unit
Rural Development Department
Ajjeevika Bhawan, Survey Chowk,
Dehradun, Uttarakhand-248001

HIMANYA SARAS -2016

For

Local Transportation Services

of

Terms and Reference



Accepted by the Bidder (Signature of bidder)

Chief Executive Officer, USRLM, Ajeevika Bhawan, Near Survey Chowk, Dehradun-248001

F) ADDRESS FOR SUBMISSION OF Tender

- E) Tender Cost: Rs 500.00 (Five Hundred only)
- D) Date & Time of Opening of Tenders: Dt. 08.10.2016 at 02:00 P.M. at CEO Office.
- C) Last Date & Time for Receipt of Tender: Dt. 07.10.2016 at 5:00 P.M..

Bidder Name and Address:.....

To be filled in by the bidder:.....

B) NAME AND ADDRESS OR BIDDER:

Demand Draft / Pay Order No. Dated / / 2016 (DD/PO to be attached with the Tender Paper)
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To be filled in by the bidder.

A) E.M.D (Refundable) : Rs. 5,000/- (Rupees five thousand only) in shape of Demand Draft / pay order in favour of CEO, USRLM, SPMU, USRLM, Dehradun payable at Dehradun.

Tender Document can be downloaded from the following websites: www.usrlm.uk.gov.in. Or can be obtained from the office of "Chief Executive Officer, USRLM, Ajeevika Bhawan, Survey Chowk, Dehradun-248001 during office hours.

SERVICES IN SARAS-2016

TENDER DOCUMENT FOR PROVIDING LOCAL TRANSPORTATION

Government of Uttarakhand
 State Project Management Unit
 Rural Development Department
 Ajeevika Bhawan, Survey Chowk,
 Dehradun, Uttarakhand-248001

TOR for providing Local Transportation Services during SARAS-2016

Form No
Order cost 5000

A) About the Event-SARAS

Department of Rural Development, Government of India has sanctioned a national level marketing event named as "SARAS" to be held from 18th to 28th October, 2016 at the Parade Ground, Dehradun. "SARAS-2016" is being organized by SPMU, Dehradun with an objective to provide a platform to the rural producers to showcase their products. This interaction will help them in knowing the taste, preferences of urban consumers and also beneficial in long-term sales tie up.

The exhibition will be designed to create an indigenous village atmosphere where the rural producers/artisans/ entrepreneurs will display, demonstrate and market their skills and products in an environment akin to their own habitat. The entire layout, design and landscaping will be vernacular in approach. It will be a congregation of stalls grouped as per their classification homogeneously. The whole set up would create awareness on rural ethnic products among the overall objective of the mela is to popularize the ethnic and other rural products of Uttarakhand and create opportunities for the artisans/producers to build up long term marketing tie- up with prospective buyers.

B) Detail Specifications of Works

1. Transportation of participants from Mela Ground to the place of accommodation through bus on daily basis (Morning & Evening) during Mela (17th to 28th October, 16).
2. Transporting participants along with luggage from Railway station to Mela Ground/Place of accommodation from 17th to 28th October, 2016.

C) Terms and Conditions

1. The work assigned to the firm should be done as per the above specification and should cover all aspects of the exhibition.

2. The work should be completed within the time frame.
3. The price offered by the firm should include all taxes. However the TDS will be deducted from the bill amount and deposited with the concerned authority.

4. The rate offered by the firm shall be including of all taxes and duties.
5. The tenders are required to deposit an earnest money of Rs.10,000/- (Rupees Ten thousand only) in shape of demand draft/pay order in favour of USRLM, payable at Dehradun. The E.M.D. amount of the successful tenderer will be refunded within a month on award of contract subject to receipt of Performance Security.

6. Tender papers without E.M.D shall not be accepted.
7. The successful bidder will submit the Performance Security which is 5% of the contract value and that will be retained with SPMU, Dehradun. In case of any unsatisfactory work and delay in execution of work etc. the Performance Security amount will be forfeited as per the decision of the authority.

7. The tenders have to offer the price for all items as per format given else the

tender paper will not be considered.

8. The rate offered by the firm should remain valid for the period of HIMANYA

SARAS-2016.

Submission of Bids

The bidders will have to submit their bids in two separate sealed envelopes as mentioned below:-

B) First envelope should contain the filled up questionnaire ("Annexure A") regarding the credentials of the firm and Earnest Money Deposit in the form of a Bank Draft drawn in favour of SPMU payable at Dehradun. The envelope should be superscribed "Technical Bid for providing local Transportation services". The bids of Agencies that do not meet the criteria will be rejected.

C) Second envelope will contain financial bid superscribed "Financial bids for providing local Transportation services". Financial bid should be submitted in the prescribed format given in "Annexure B".

C) Terms of Payment

- The travel arrangements shall be provided as per the specific work orders issued by SPMU and billings and payments shall be made accordingly.
- 20% of the total contract value on providing the Transportation arrangements.
- 30% of the total contract value after one week of service provided and 30% on completion.
- The balance 20% within 15 days after completion and submission of the bills and necessary documents etc.

D) The Document to be submitted by the Bidders

- EMD of Rs. 10,000/- (Rupees Ten thousand only) in favor of CEO, USRLM, Dehradun in shape of Demand draft/pay order.
- Copy of work orders/ experience certificate for similar nature of works for last 3 years.
- Copy of the registration certificate of the firm and valid number in favor of the firm from Commercial Tax (VAT), Income Tax (PAN, TAN) and Service Tax.
- Last 3 years ITR to be submitted along with Technical Bid.
- The firm should have a minimum annual turnover of Rs. 10.00 lacs (Rs. Ten lakh) in hospitality sector room service per years for last 3 years.
- The tenderer should be having a full-fledged work force and office for taking up the assignment.

Accepted by the Bidder (Signature of bidder)

Date:
Place:

Signature of the Bidder (With Seal)

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by SPMU, Dehradun. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

DECLARATION

Details of the Firm (Technical)

1. Name of the Firm :
2. Address:
3. Telephone No:
4. Fax No:
5. Website & email ID :
6. Name, Address, Phone No. and email id of Proprietor/Partners /Representative:
7. Date of Establishment of the Firm:
8. Whether Registered under Sales Tax(Please attach necessary document):
9. PAN No of the Firm:
10. RTGS/NEFT No. of the Bank:
11. Bank Account number with Branch name, Address and IFC Code of the Bank:-
12. Copies of Income Tax returns of the firm for the last three years:
13. Experience Certificate/work order showing that the firm was provided local transportation Services.
14. Details of EMD :

Details	DD Number	Date of Issue	Earnest Money (EMD)

Signature of the Bidder (With Seal)



Accepted by the Bidder (Signature of bidder)

- Full Signature with Seal :
- Name of the Firm/agency :
- Address Details :
- Contact No. :

S.No.	Type of Vehicle	Particulars	Rate/Amount
1-	Bus (35-42 Seated)	Accommodation places to Mela Ground and back	Rs. _____/day
2-	Bus (50-55 Seated)	Accommodation places to Mela Ground and back	Rs. _____/day

Sir,
I am submitting here the rates for providing local transport service for HIMANYA SARAS 2016. The details are as follows:-

The Chief Executive Officer
USRLM, Dehradun

To,

Tender for Providing Local Transportation Services during HIMANYA SARAS-2016

Financial Bid