

## PROJECT PROPOSAL TEMPLATE FOR MKSP

**Submitted to:** (all project have to be recommended by State's Rural Development Department)

Please Note:

1. Total size of the project should not be less than Rs. 1 crore. Only PIA with prior experience with women SHGs/ collectives of women should apply. PIAs formed through a consortium should have Memorandum of Understanding (MoU) signed already.
2. If information furnished by PIA is found to be incorrect or mis-represented at any stage, the Grant will be scrapped and recovered from PIA
3. The PIA from time to time shall provide information of any foreseen or unforeseen changes occurring within the organization (during the project phase) that may have a direct or indirect impact on the project implementation.

	<b>Project Title</b>	
	<b>Proposed Area of Action</b>	

### PLEASE ADD AN EXECUTIVE SUMMARY

(Upto 1000 words)

- a) Project Description
- b) Rationale for Support under MKSP
- c) Budget
- d) Project Results

### SECTION A: Basic PIA Information

1	Name of PIA	
2	Legal Status (NGO / Network NGO / CBO / Producer Co. / Section-25 Co. / Pvt. Co/ Other – Please specify)	If consortium a signed beforehand MOU is required
3	If Network NGO, number of partners being supported?	
4	Registration No. & Date of Registration	
5	Name of Donors in the past 3 years, if any (give max3)	
6	Name with Size (Budget in INR) of relevant projects handled in the past 3 years (give max 3)	
	Annual Revenue of PIA for the most recent audited financial year	
8	List ongoing projects (max 3.) and their Size (INR)	
9	Completion of last project (MM/YY)	
10	Total value of assets available with the PIA?	
11	Experience of working with (i) Women SHGs/Groups (Y/N)- 1(a) in Appraisal Sheet (ii) Agriculture based livelihoods with existing women groups (Y/N)- 1 (b) in Appraisal Sheet	If YES, please elaborate in section B.1
12	In the proposed project, what % of the implementation will be undertaken by existing capacities and what % will be leveraged from external community based organizations in the project area? – 1 (d) in Appraisal Sheet	Existing - ____%  External - ____%

13. Human Resource (Give details of staff with relevant experience proposed for deployment towards the proposed project. Details should also include availability of Community Resource Persons with relevant knowledge deployed under the project. Answer to this question may be put as Annexure.

- 1(e)in the Appraisal Sheet

Name	Sex (M/F)	Position	Education qualification	Relevant Experience (Years + Sectors)

14.	Please attach following as Annexure - (i) <i>Last three years audited financial statements</i> (ii) <i>Description of training resources and infrastructure available with the organization which is proposed to be deployed for the MKSP project e.g. brochure, training material, training hall, trainers etc)- 1 (f) in the Appraisal Sheet</i>						

**SECTION B: Community Institutions Architecture**

**1. Community Institutions Architecture (max 1500 words)**

*(a) Past Experience of PIA*

1. Past experience in forming / nurturing women based groups and /or collectives. Please also elaborate on experience of promotion of agriculture based livelihoods with existing women groups- 1(a) & (b) in the appraisal sheet.
2. Briefly elaborate the best practices adopted by the women groups promoted by your organization? More importantly, elaborate in greater detail how you ensured that the groups internalized these best practices? – 2 a1 in the Appraisal Sheet.
3. Describe strategies undertaken in the past in enabling access to credit and markets through the women groups/federations?- 2 a2 and 2a3 in the Appraisal Sheet.

*(b) Proposed Plans/Strategies as part of the Project*

1. Proposed strategies to ensure implementation of the project community processes including use of community resource persons and enhancement of their capacities-2 b4 in the Appraisal Sheet.
2. Systems and checks put in place to ensure that the local resource persons are accountable to / managed by the women institutions- 2b1 in the Appraisal Sheet .
3. Plans to enable women institutions to put in place a transparent self monitoring and review mechanism internally for program improvement- 2 b3 in the Appraisal Sheet.
4. Briefly elaborate on systems/ and procedures that you propose to put in place for adoption of best practices by the women institutions

**SECTION C: Operational Details**

**C.1 Description of Context (Max 1000 words)**

*This section should include*

- a. Context of Area and Community
- b. Problem Analysis (ecologically fragile areas like drought-prone, rainfed etc.)
- c. Opportunities (This may include the existence of quality CBOs, resource organizations, scope for backward and forward linkages etc.)

**C. 2 Project Description (Max 1000 words)**

*This section should include*

- a. Vision of Success
- b. Goals
- c. Key Outputs

**C. 3 Detail of Proposed Action (Max 1500 words)**

*This section should include*

1. Plans for promoting and enhancing food and nutritional security for women farmers? 3 b in the Appraisal Sheet.

2. Strategies addressing sustainable/evergreen/regenerative agriculture; may include (all /any) of the following strategies – 3 a in the Appraisal Sheet.
  - a. *Soil Health improvement* – 3 a1 in the Appraisal Sheet.
  - b. *Soil & water conservation and ground water recharging* -3 a2 in the Appraisal Sheet
  - c. *Low cost sustainable practices such as NPM/ IPM/ Integrated Nutrient Management* 3 a3 in the Appraisal Sheet
  - d. *Management and control of seeds (identification & adoption of suitable farmer preferred varieties from a basket of choices)* -3 a4 in the Appraisal Sheet
  - e. *Mitigation of risk of exposure to hazardous farm practices-* 3 a5 in the Appraisal Sheet
  - f. *Bio-diversity enhancement- - poly cropping, multi-layer farming etc-* 3 a6 in the Appraisal Sheet
  - g. *Use of indigenous knowledge-*3 a7 in the Appraisal Sheet
  - h. *Suitability of technology to the local agro-ecology-* 3 a8 in the Appraisal Sheet
  - i. *Resilience to climate change – Integrated Natural Resource Management-*3 a9 in the Appraisal Sheet
3. *Targeting : Approach and Details on* landless, small and marginal farmers as project participants- 3 m in the Appraisal Sheet
4. Plans for Post-project Sustainability and Scaling-up strategies- 3 o in the Appraisal Sheet.

*It could also include*

5. Plans aiming at drudgery reduction for women farmers- 3 c in the Appraisal Sheet.
6. Plans for awareness generation with regard to “women farmers” rights entitlements under different schemes related to her identity as “women farmer”. Any plans towards enhancing accessibility of land to women farmers – 3 e and 3 f in the Appraisal Sheet.
7. Any plans to intervene in value chain development (end-to-end solution) e.g. intervention in production / processing / marketing? Please also describe how the proposed project will increase market accessibility of women farmers- 3 g in the Appraisal Sheet.
8. Strategies for disseminating knowledge. Including plans for skill upgradation among women. – 3 h in the Appraisal Sheet.
9. Plans for increasing access of credit to women farmers and women groups- 3 i in the Appraisal Sheet.
10. Please elaborate on the direct ‘incremental’ income (returns) to women farmers through proposed project. The incremental income should be sustainable. Proposal may include cash flow projections to indicate changes at the level of project participant, the cash flows will include savings through reduction in costs - e.g. low external inputs use sustainable agriculture, reduced health outlays etc- 3 j in the Appraisal Sheet.
11. Plans for community contribution of any kind, be it in-kind or monetary or regular thrift- 3 l in the Appraisal Sheet.

#### **C. 4 Project Implementation Strategy**

2. **Implementation Design** (max 500 words)
  - a. Elements of Implementation Process
  - b. Project Implementation Plan & Flow
    - i. Internal structure for implementation
    - ii. Geography and Yearly Distribution

<b>SECTION D: Budget</b>
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**Budget Narrative should include**

- a. Project Investments and Support Requested under MKSP
- b. Rationale for the various line items related to Proposed Action C3 & C4
- c. Cost elements (natural heads of accounts) under each budget line item- Plan for leverage other sources of fund in the proposed project e.g. NRLM/ NREGS/ SGSY/ RKVY/ NFSM/ NABARD/ NHM/ Donors- 4 a in the Appraisal Sheet.
- d. Explanation of Cost Elements including description of capital expenditure items/ with break-up and unit cost for all items/ components. Please also clearly indicate what % of budget goes in capacity building of the women farmers- 4 b in the Appraisal Sheet.
- e. Analysis and Benchmarks of proposed costs.

**The narrative has to be backed by worksheets.**