

UTTARAKHAND STATE RURAL LIVELIHOODS MISSION

Vikas Bhawan, Near Survey Chowk, Dehradun-248001

Tender No. / /Procurement/Empanelment/2016-17 Dated: / /2016

NOTICE FOR EMPANELMENT OF Hotel & RESTAURANTS

Uttarakhand State Rural Livelihoods Mission (UKSRLM) intends to register/empanel the famous Hotel and restaurants in Dehradun for providing lunch packets, mineral water, etc, at meeting held by UKSRLM.

The interested agencies can submit their details as specified within 30 days of this notice. All details can be downloaded from the website of UKSRLM: usrlm.uk.gov.in

The tender document consists of the following two parts:

- 1) Checklist
- 2) Rate List (Annexure - A)

The schedule of receipt and opening of proposals received is as under:

Last date and time for receipt of proposals : 17/07/2016 till 5:00 P.M.

Date and time for opening of proposals : 18/07/2016 till 4:00 P.M.

Chief Executive Officer
Uttarakhand State Rural Livelihoods Mission

TERMS AND CONDITIONS

1) Eligibility Criteria for Firms:

- Registration of Ownership
- Registration under Service Tax
- Registration under Income Tax
- Registration under Sales Tax/ VAT
- Registration for issue of Food License by Department of Food and Drugs
- Experience certificate of providing such services in programmes organised by Government Department/ institution/PSU's
- Restaurant should be situated within 5 kms from Vikas Bhawan.

2) Documents to be enclosed:

- Security Deposit of Rs. 10,000/- through Demand Draft/ pay Order or FDR in the name of Uttarakhand State Rural Livelihoods Mission, payable at Dehradun.
- Photocopy of the latest Registration Certificate/ Deed
- Photocopy of the latest Service Tax Registration Certificate
- Photocopy of the latest Sales Tax/VAT Registration Certificate
- Photocopy of the PAN Card
- Photocopy of Food License issued by Department of Food and Drugs
- Copy of Audited Balance Sheet for last three financial years i.e., FY 2013-14, 2014-15 and 2015-16.
- Copy of Income Tax Return for last three financial years i.e., FY 2013-14, 2014-15 and 2015-16.
- Copy of last submitted Sales Tax/VAT and Service Tax Return

3) Other terms and conditions:

- High quality and hygienic food should be supplied by the firm.
- Only packaged drinking water should be supplied.
- Packing should be of high quality.
- The restaurant should quote their most competitive rates of items as prescribed in Annexure - A
- Conditional offers from the restaurant shall be rejected.
- Restaurant should have minimum turnover of Rs. 30 lakhs in each of the three previous financial years i.e., FY 2013-14, 2014-15 and 2015-16.
- Bills of the restaurant shall be paid on monthly basis after deducting TDS as per the rates applicable

- Restaurant has to submit an undertaking on Rs. 100/- non-judicial stamp paper that the firm is not blacklisted.
- The restaurant should be able to make available food arrangements of 80 people within 1 hour of order.
- No interest shall be paid on the security deposit.
- The security deposit will be returned within 45 days after the expiry of period of empanelment.
- No conditional offers shall be accepted.
- Rates quoted by the firm should be inclusive of all taxes and charges. No extra amount shall be payable by UKSRLM office.
- No cutting/ over-writing/ use of whitener allowed.
- In case of dispute the decision of the Mission Director shall be final and binding.
- All documents being submitted the firms should bear seal and signature of the authorised person of the firm.
- In case of any dispute the jurisdictional assessment will be at Dehradun.

CHECKLIST

S. No.	Particulars	To be filled by the Firm
1	Name of the Firm	
2	Detailed Office Address of the Agency	
3	Phone Number E-mail	
4	Name of the Contact Person	
5	Service Tax Registration Number (Enclose Copy of Registration Certificate and copy of Service Tax Return of last 1 year)	
6	PAN/ TAN (Enclose copy of PAN Card)	
7	Sales Tax Registration/VAT/TIN (Enclose Copy of Registration Certificate and copy of VAT Return of last 1 year)	
8	License from Food and Safety Department (Enclose copy of License)	
9	Details of Supply in other Government departments/ institutions/ PSU's (Enclose Experience Certificates)	
10	Q	
11	As regards ownership enclose copy of latest registration certificate/ deed	
12	Turnover of the last three financial years (FY 2013-14, 2014-15, 2015-16) (Enclose copy of Income Tax Returns and Audited Balance Sheet of these years)	
13	Rates as per specified menu in Annexure - A	
14	Whether undertaking for non-blacklisting of the firm has been submitted?	

ANNEXURE - A

S. No.	Description	Rate per Packet
1	Lunch Packet: ★ Kadhai Paneer or Other Paneer Item ★ Dal Makhani or Dal Tadka ★ Seasonal Dry Mixed Vegetables ★ Peas Pulao or Zeera Rice ★ Fruit Raita or Boondi Raita or Dahi Bada ★ Sweet - 1 pc ★ Salad and Pickles ★ Bread - Roti or Lachha Paratha or Missi Roti or Naan - 2 pc (any two) ★ Mouth Freshner ★ Napkin and Spoon	
2	Snacks: ★ Veg Sandwich/ Burger ★ Veg Cutlet - 1 pc ★ Veg Spring Roll/ Chilli Paneer (Dry) - 4 pc ★ Paneer Pakoda - 2 pc ★ Banana/ Orange ★ Sweet - 1 pc	
3	Water: ★ Packaged Mineral Water 1 Ltr. ★ Packaged Mineral Water 500 mL. ★ Packaged Mineral Water 200 mL.	
4	Tea: ★ Tea (with Cup & Plate) ★ 2 Cookies (1 Sweet & 1 Salted) With service of attendant	